



# APPLICATION TO CONDUCT A PRACTICE COURSE WITH PHYSICAL PRESENCE

Please send the application by email to the Vice-Rector for Student Affairs and Teaching, Prof. Dr Anja Senz, [dezernat2@zuv.uni-heidelberg.de](mailto:dezernat2@zuv.uni-heidelberg.de)

Faculty/institute: \_\_\_\_\_

Contact partner: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Pursuant to §2(1) 1st sentence Corona Ordinance on Degree-related Operations, degree-related operations on campus at the universities are fundamentally suspended. According to §2(1) 2nd sentence Corona Ordinance on Degree-related Operations, only the Rectorate can give permission for exceptions to this rule.

## I herewith apply to conduct the following course(s) or course type with physical presence:

Degree course: \_\_\_\_\_

Name of practice course: \_\_\_\_\_

Course type:  Laboratory practicals  Dissection course  Sports-practice course  Event for first-semester students

Other, please describe in detail: \_\_\_\_\_

Number of participants: \_\_\_\_\_

- Due to the special nature of the event, we apply for an exemption to maintaining the mandatory minimum distance. Deviating from the minimum distance is required for special reasons, and other protective measures are in place to guarantee adequate protection against infection.

Special reasons/explanation of other protective measures: \_\_\_\_\_

\_\_\_\_\_

Place of course: \_\_\_\_\_

Date and time of course: \_\_\_\_\_

In the case of several events, an overview of them is appended.

Responsible for collecting contact details:

(for the necessary tracing of infection and / or queries about the hygiene protocol)

Name: \_\_\_\_\_ Telephone (office): \_\_\_\_\_

Most probably type of data collection:  electronic  analog

**The following preconditions for permission to conduct the course with physical presence under §2 (1) Corona Ordinance on Degree-related Operations are fulfilled:**

It is a matter of practical classes, particularly those requiring specific laboratory or work areas or sports grounds, e.g. laboratory practicals, practical training elements involving contact with patients, dissection courses or comparable courses with mainly practical teaching components.

The class is absolutely necessary to guarantee successful academic progress. Short statement of reasons:

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The class must be conducted with physical presence and cannot be replaced by the use of electronic information and communication technologies or other methods of distance learning. Short statement of reasons:

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This is an event for first-year students of the 2020 summer semester, the 2020/21 winter semester, and the 2021 summer semester.

The class will be conducted according to the relevant hygiene protocol; a risk assessment is available.

**Participating in the Coronavirus Test**

A voluntary testing of the participants is desired for the above-mentioned practical class.

Size of the practical class: \_\_\_\_\_

(max. number of participants = test kits needed)

In the event of several dates for the class, please give the number of test kits needed per calendar week. (e.g. CW 5 = 100; CW 6 = 100)

Teaching language:      German      English

Person responsible for the testing

Name: \_\_\_\_\_ Tel. (mobile): \_\_\_\_\_

Email: \_\_\_\_\_

Person responsible for picking up the test kits

Name: \_\_\_\_\_ Tel. (mobile): \_\_\_\_\_

Email: \_\_\_\_\_

Date of picking up, as appropriate: \_\_\_\_\_

(Monday to Friday; approx. one week before the practical class)

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Place, date

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Signature of applicant