ERASMUS +
Contact Information 2020-2021
Annex to Inter-institutional Agreements
Key Action 103

A. Information about higher education institutions

<table>
<thead>
<tr>
<th>Institution Name</th>
<th>UNIVERSITÄT HEIDELBERG</th>
</tr>
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<tbody>
<tr>
<td>Institutional Erasmus Code</td>
<td>D HEIDELB01</td>
</tr>
<tr>
<td>Website</td>
<td><a href="http://www.uni-heidelberg.de">www.uni-heidelberg.de</a></td>
</tr>
<tr>
<td>ERASMUS Homepage</td>
<td><a href="http://www.uni-heidelberg.de/erasmus">www.uni-heidelberg.de/erasmus</a></td>
</tr>
<tr>
<td>Institutional ERASMUS Coordinator</td>
<td>Mrs Alexandra Braye</td>
</tr>
<tr>
<td>Address</td>
<td>Seminarstr. 2, D - 69117 Heidelberg</td>
</tr>
<tr>
<td>Email</td>
<td><a href="mailto:erasmus-koordinierung@zuv.uni-heidelberg.de">erasmus-koordinierung@zuv.uni-heidelberg.de</a></td>
</tr>
<tr>
<td>Telephone</td>
<td>+49 6221 5412731</td>
</tr>
<tr>
<td>Fax</td>
<td>+49 6221 5412789</td>
</tr>
<tr>
<td>Departmental Coordinators</td>
<td><a href="http://www.uni-heidelberg.de/">www.uni-heidelberg.de/</a></td>
</tr>
<tr>
<td></td>
<td>international/erasmus/fachkoordinatoren/</td>
</tr>
<tr>
<td>First Contact for</td>
<td><a href="mailto:Incoming-erasmus@zuv.uni-heidelberg.de">Incoming-erasmus@zuv.uni-heidelberg.de</a></td>
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<td>Erasmus Incoming Students</td>
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<tr>
<td>Course Catalogue</td>
<td><a href="http://lsf.uni-heidelberg.de/qisserver/rd">http://lsf.uni-heidelberg.de/qisserver/rd</a></td>
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<td>s?state=user&amp;type=0</td>
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B. Mobility numbers per academic year
   -> See Agreement

C. Recommended language skills

Generally: German B1 (for courses taught in German), English B2 (for courses taught in English).
Please note that some departments might have differing language prerequisites. Please refer to the departmental coordinators directly for further information.

D. Additional requirements

| Contact for Students with disabilities | http://www.uni-heidelberg.de/studium/kontakt/handicap |

E. Calendar

1. Winter Term 2020/21:  
   term dates: 01.10.2020 – 31.03.2021  
   lecture dates: 12.10.2020 – 13.02.2021  
   Summer Term 2021:  
   term dates: 01.04.2021 – 30.09.2021  

2. Deadline for Nominations
   Winter term: 15th May.  
   Summer term: 15th November.

3. Deadline for Application Forms  
   (after the online application students have to print out the application form and send it via regular mail signed and stamped)
   Winter term: 15th June.  
   Summer term: 15th December.

4. The receiving institution will send its decision within 6 weeks.

3. A Transcript of Records will be issued by the receiving institution no later than the end of the semester after the students have fulfilled the course requirements in a timely manner and provided the necessary documentation to the Departmental Coordinators in Heidelberg.

4. The agreements should be cancelled one year in advance (Sept. 1st for the next academic year).
F. Information

1. Course Types and Grading systems Heidelberg University

Vorlesung  Lecture
Übung  Exercise
Proseminar  Basic seminar
Hauptseminar  Advanced seminar
Oberseminar  Advanced seminar for degree candidates
Tutorium  Tutorial
Praktikum  Practical
Repetitorium  Examination review course

COURSE REQUIREMENTS
Klausur  Written examination
Abschlußklausur  Final examination
Mündliche Prüfung  Oral examination
Referat  Seminar paper / presentation
Hausarbeit  Term paper
Protokoll  Taking of minutes

GRADING SYSTEM
1 = sehr gut  very good (best possible grade, an excellent achievement)
2 = gut  good (well above average)
3 = befriedigend  satisfactory (average, meets all requirements)
4 = ausreichend  sufficient (pass)
5 = nicht ausreichend  deficient (fail)
unbenoteter Schein  pass (P)

Please note that this grading system may slightly differ in the departments

2. Visa and 3. Insurance

Information on visa procedures can be found here:
www.uni-heidelberg.de/university/life/entry.html
and here: www.uni-heidelberg.de/international/erasmus/incoming/residence_permit.html

Concerning insurance matters see our Erasmus Homepage:
www.uni-heidelberg.de/international/erasmus/incoming/health_insurance.html

4. Housing

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<tr>
<th>Accommodation Office</th>
<th>Zimmervermittlung</th>
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<tbody>
<tr>
<td></td>
<td>Seminarstraße 2, D - 69117 Heidelberg</td>
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<tr>
<td></td>
<td><a href="mailto:erasmusrooms@zuv.uni-heidelberg.de">erasmusrooms@zuv.uni-heidelberg.de</a></td>
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<td><a href="http://www.uni-heidelberg.de/international/erasmus/accommodation/">http://www.uni-heidelberg.de/international/erasmus/accommodation/</a></td>
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