



Universität Heidelberg, Seminarstraße 2, 69117 Heidelberg

Circular No 16

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**Implementing the new Corona Ordinances
and further measures**

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Dear members of the university,

The general [Corona Ordinance of the State of Baden-Württemberg](#) and the [Corona Ordinance on Degree-related Operations and the Arts](#) were updated on 2 November 2020. On the basis of these latest versions, the Rectorate has – in a special meeting – decided on the following implementing measures to apply until at least 30 November 2020:

Student affairs and teaching

On-campus degree-related activities at the university, including examinations, are suspended and will be replaced by online teaching formats.

Pursuant to §1a of the Corona Ordinance for Degree-related Operations and the Arts:

“If a lecture or class is absolutely necessary to maintain degree-related operations and, at the same time, is not replaceable by the use of electronic information and communications technology or other forms of distance learning, an application for an exemption may be made to the Rectorate requesting its approval of the following formats:

1. Practical courses, particularly those requiring specific laboratory or work areas including sports grounds at the universities, especially laboratory practicals, practical training elements involving contact with patients while observing the requirements of the clinics and teaching hospitals, dissection courses and courses with mainly practical teaching components,
2. Examinations, particularly final examinations [...].”

Those responsible for such courses must apply to the Rectorate for exceptional arrangements and, in doing so, confirm the absolute necessity of physical presence for an event, as well as the availability of an appropriate hygiene protocol and/or a coronavirus risk assessment, including rules for ventilation. The following application forms are available:

[Application to conduct a practice course with physical presence](#)
[Application to conduct an examination with physical presence](#)

An application is required per event or series of events, but not for each individual date. For a series of events, an overview may be appended as an annex to an individual application. Please send your completed applications to: dezernat2@zuv.uni-heidelberg.de

Pursuant to the Corona Ordinances, it is now obligatory in each lecture or class, including laboratory courses, to maintain a minimum distance of 1.5 m to other persons. Exceptions for cohorts or fixed groups are no longer admissible.

The mandatory requirement to wear a mask has now been extended to the whole of degree-related operations and also applies to the lecturers during the approved in-person classes. It is likewise necessary to wear a mask during on-campus events in the open air, in the entrance areas inside and outside university buildings or in external set-up or waiting areas.

Access to places for private study is only possible after prior registration; the respective area must arrange this and communicate it to the users.

Use of university buildings

University buildings and facilities are only accessible to members of the university, their scientific or academic cooperation partners, patients, test persons for scientific studies, the members and visiting researchers of partner institutions, and the service providers needed for maintenance of university operations. This also includes the Botanical Garden and sports facilities, the latter being closed to the public until further notice.

Risk assessments

All faculties and institutes/facilities must check that their existing coronavirus-related risk assessments are up to date and supplement them by the absolutely essential ventilation measures. The updated documents of the department for occupational safety give assistance in this regard:

[Occupational safety – information on the coronavirus](#)

The heads of faculties and institutes/facilities will be informed promptly about the extension of the electronic collection of contact details and the procedure for tracing infections.

Our Corona Service Portal continues to be available for any questions and concerns around the topic of the coronavirus: Tel: 06221-54-19191 or email: service.corona@uni-heidelberg.de

Many thanks for your understanding and your support – stay healthy!
With best wishes,



Dr. Holger Schroeter