



APPLICATION TO CONDUCT AN EXAMINATION WITH PHYSICAL PRESENCE

Please send the application by email to the Vice-Rector for Student Affairs and Teaching, Prof. Dr Anja Senz, dezernat2@zuv.uni-heidelberg.de

Faculty/institute: _____

Contact partner: _____

Telephone: _____

Email: _____

Pursuant to §2 (1) Corona Ordinance on Degree-related Operations, on-campus degree-related operations of universities are generally suspended under §13 (4) 2nd sentence Corona Ordinance. A course may only be conducted with physical presence with the permission of the Rectorate:

I herewith apply to conduct the following examinations with physical presence:

Degree course: _____

Name of examination: written exam paper oral exam
 other, please describe in detail: _____

Number of participants: _____

Place of examination: _____

Date and time of examination: _____

In the case of several examination dates, an overview is appended.

Responsible for the examination and collection of contact details:
(for the necessary tracing of infection and / or queries about the hygiene protocol)

Name: _____ Tel. (office): _____

Most probable type of data collection: electronic analog

The following preconditions for permission to conduct the examination with physical presence under §2 (1) Corona Ordinance on Degree-related Operations are fulfilled:

The examination is absolutely necessary at this point in time to guarantee successful academic progress. Short statement of reasons:

The examination must be conducted with physical presence and cannot be replaced by the use of electronic information and communication technologies or other methods of distance learning. Short statement of reasons:

The examination will be conducted according to the relevant hygiene protocol; a risk assessment is available.

Place, date

Signature of applicant